

**Freedom of Information Act (FOIA) Procedures  
Hutsonville CUSD#1**

**FOIA Officers**

Julie Kraemer, Superintendent  
Guy Rumler, High School Principal

**FOIA requests should be directed to:**

ATTN: FOIA Officer  
Hutsonville CUSD#1  
500 West Clover Street  
Hutsonville, IL 62433

[Julie.kraemer@hutsonvilletigers.net](mailto:Julie.kraemer@hutsonvilletigers.net)  
[Guy.rumler@hutsonvilletigers.net](mailto:Guy.rumler@hutsonvilletigers.net)

Phone: (618) 563-4912 Ext. 3112 or Ext. 3122  
Fax: (618) 563-9122

- Requests must be made in writing. Written requests may be submitted by regular mail, personal delivery, fax, or any other means available, including e-mail. After receiving the request, the public body will have 5 business days to respond to the request.
- Requestor must disclose if records are sought for a commercial purpose. The public body will have 21 days to respond to a records request made for a commercial purpose.

**FEES**

- The first 50 pages of black and white letter-size copies are free
- The copying charges for any pages above 50 will be capped at 15 cents per page
- The public body may not charge more than the actual cost for reproducing color copies or copies of other sizes.
- The charge for certification of records is limited to \$1 per record